

**Kent County  
LEPC Meeting Minutes**

**January 10, 2012**

**Attendees**

|                 |                            |                   |                      |
|-----------------|----------------------------|-------------------|----------------------|
| Scott Bundek    | <i>KCDPS</i>               | Nicole Vautard    | <i>KCDPS</i>         |
| Bob Barrish     | <i>Citizen</i>             | Kris Gontkowsky   | <i>DNREC</i>         |
| Jerry Llewellyn | <i>Public Health</i>       | Charles Stevenson | <i>Sussex LEPC</i>   |
| Galen Purcell   | <i>DSP Troop 3</i>         | Joe Murabito      | <i>NCC LEPC</i>      |
| Joseph Tyler    | <i>USCS</i>                | Eric Beach        | <i>Perdue Farms</i>  |
| Lynn Poling     | <i>Lewis Environmental</i> | Dan King          | <i>Clean Venture</i> |
| Jose Mendez     | <i>Bayhealth</i>           | Rod Coleman       | <i>DAFB FD</i>       |
| Pat Smythe      | <i>ARC</i>                 | Art Paul          | <i>DEMA</i>          |

Scott Bundek called the meeting to order at 10:00 am.

The minutes of the last meeting were approved.

Welcome from Scott and introduction of all the attendees.

**Current Issues**

**Scott Bundek – DECON** – No incidents. Continuing of regular Tuesday night trainings with Little Creek and Kent County Paramedics. Working on expanding some of the rolling stock and changing mode of the team responding so that we can deploy smaller teams during small incident situations.

**Scott Bundek – Technical Rescue Team** – No incidents. Training schedule for 2012 with New Castle and Sussex Counties has been developed. Planning beginning for statewide training.

**Kris Gontkowsky – Tier II Reporting** – January 1 to March 1 is the new reporting period for 2012. Had less than 1% non compliant with reporting last year. Will give updates as the months continue.

**Kris Gontkowsky – Tier II Manager Reporting System Upgrades** – Nothing to report right now. Changes will be coming for 2013.

**Art Paul– SERC** – Last meeting was on December 14<sup>th</sup> at Fire School. The four LEPC's and four Standing Committees reported. HMEP Program was discussed. Annual Report has been approved and is available on the website.

**Art Paul– DENS** – Requested update from Verizon for 911 databases. With all the upgrades to make it more user friendly, training had to be conducted, which was done in November. Will begin testing the system soon.

### **Old Business**

**Scott Bundeck – Outreach Incentives** – Continue promoting the Annual Statewide Hazmat Training Workshop. Will be participating in the Family Emergency Preparedness Day in September.

**Scott Bundeck – FY11 Budget** – Operating as normal.

**Bob Barrish – Facility Visits** – No facility visits conducted since the last meeting. 2012 schedule has been decided. One scheduled for January and 7 scheduled for February. All are re-visits therefore it will be much easier this time around.

**Charles Stevenson – Sussex County LEPC** – Starting Facility Inspections. Two have been scheduled for February.

**Joe Murabito– New Caslte LEPC** – Working on Functional Exercise for 2012. Started Facility Site Visits. One has been completed in January. Next meeting March 12<sup>th</sup>.

**Scott Bundeck – Exercise Program** – Dave Mick is at a planning conference for an Explosion Tabletop Exercise to be held in February in the Smyrna area. Should have feedback on the exercise at the next meeting.

**Art Paul – 2011 5<sup>th</sup> Annual Statewide Hazmat Training Workshop** – Will be held on March 30<sup>th</sup> and 31<sup>st</sup> at the Smyrna Readiness Center. Meeting tomorrow where we hope to finalize the agenda. Will have registration forms out soon.

### **New Business**

**Rod Coleman – DAFB** – June 2012 Air Show has been postponed to June 2013 because there is a conflicting air show being held in Baltimore during the same date as well as one in Pittsburgh.

**Pat Smythe – American Red Cross** – Has grown again and is now the entire Delmarva Peninsula. Will start to see new faces.

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, March 13, 2012.**

Respectfully submitted,

*Nicole Vautard*

Nicole Vautard  
Kent County Dept. of Public Safety  
LEPC Secretary